

**Dr. VIRENDRA SWARUP PUBLIC SCHOOL, KALYANPUR**  
**SESSION : 2020-21**  
**NOTICE (VI -VIII)**

**Regarding: The Protocol to be Followed for The Offline Exams**

**DATE:18.02.2021**

Dear Parents,

You are already aware that the school is conducting the Offline Exams for the students from Classes VI to VIII commencing from 22.02.2021. I'm sure that the students are making the most of the Revision Classes and the Mock Exams.

All safety norms are followed in the school. The child should carry his own stationery. Lending or borrowing would not be allowed. The child should be sent wearing a mask and must carry a bottle of sanitizer. The pioneer students of the school i.e from the **Session 2019-2020** should come wearing the **ID-Card** and the **winter school uniform**. The students who took admission in current academic **Session (2020-2021)** and have received the school uniform should also come dressed in it. Others should come in a decent attire, bright coloured clothing should be avoided. The reporting time for the exam is **10:20 a.m.** The child is expected to be seated in the classroom by **10:25 a.m.** The school would not allow any movement of the students in the classroom.

The students would be handed over to the parents at **2:00 p.m.** (applicable for a 3-hour exam) The day when the child has G.K. Exam, the dispersal would be at **12:05 p.m.** and for Art Exam, the students would be dispersed at **1:05 p.m.**

The teachers will hold online revisions for the students a day before the exam.

**Wishing the students all the best for the exam!!!**

**PRINCIPAL**